



Marwa Mahmoud Alkinj
Irbid Jordan
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EDUCATION

- Yarmouk University
Master's degree in linguistics (2012/2013)
- Yarmouk University
Bachelor's degree in English Language and Literature (2009)
- Passed the local TOEFL
- Marital Status: Single

SKILLS/QUALIFICATIONS

- Bilingual: English/Arabic fluent
- Highly developed communication and interpersonal skills
- Good ability to work in a team environment, overtime work and work under pressure
- Excellent knowledge of Microsoft desktop applications, Office and Internet Utilities

RELATED EXPERIENCE

Aal AlBayt University

A teaching staff member at the Faculty of Arts and Humanities/ the Department of Humanities Requirements since 29th June, 2020. I have been teaching the following courses:

- Online English 099
- Online English 101
- Study Skills for the students of English (at the Department of English Language and Literature)
- Contrastive Linguistics (at the Department of English Language and Literature)
- Second Language Acquisition; SLA (at the Department of English Language and Literature)
- A member of the committee responsible for exam and syllabi planning.
- I was the coordinator of English 101 at the Department of Facultative Humanitarian Requirements for Spring 20/21.

Instructor at the Language Center since Feb, 2015. I taught the following courses:

- English for Graduate Studies
- Listening Comprehension and Speaking (at the Department of English Language and Literature)
- English for nursing
- English 099
- English 101
- English 102
- I was also assigned to supervise the Centre's website from 2016 to 2018.

The Hashemite University Zarqa, Jordan (Fall 2014- Spring 2015)

I worked as a part-timer at the Department of English Language and Literature, and I taught the following courses:

- Listening Comprehension and Speaking
- English for Tourism
- Reading 1
- Advanced Reading
- Essay Writing
- Introduction to Literature

Grand International Academy Irbid, Jordan (8/2012 -5/2013)
English Teacher

- English Teacher for grade 7 (Harcourt curriculum).
- English Teacher for Grades 9 and 10 (English curriculum).
- Day to day planning.
- Prepare worksheets, quizzes and supporting activities.
- Encourage and monitor the progress of individual students.
- Maintain accurate and complete records of students' progress and development.
- Provide a variety of learning materials and resources for use in educational activities.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures.
- Maintain discipline in accordance with the rules and disciplinary system of the school.
- Apply appropriate disciplinary measures where necessary.
- Plan, prepare and deliver instructional activities that facilitate active learning experiences.

Jawharat Almanarah Secondary School Irbid, Jordan (2/2009 – 8/2012)

- Teacher of English of grades 7,8 and 9
- Day to day planning.
- Prepare worksheets, quizzes and supporting activities.
- Encourage and monitor the progress of individual students.
- Maintain accurate and complete records of students' progress and development.

- Provide a variety of learning materials and resources for use in educational activities.
 - Manage student behavior in the classroom by establishing and enforcing rules and procedures.
 - Maintain discipline in accordance with the rules and disciplinary system of the school.
 - Apply appropriate disciplinary measures where necessary.
 - Plan, prepare and deliver instructional activities that facilitate active learning experiences.
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- **Part Time job**
Coworker with YU English Staff as *Jerayaan* Student for two successive terms of the academic year 2009-2010.