

توصيف مساق Leadership and Health Care Quality Management

1. معلومات مدرس المساق (Instructor)

اسم (مدرس / منسق) المساق :	الأستاذ الدكتور محمد البشتاوي
الساعات المكتتبية :	اداري
رقم المكتب والرقم الفرعي :	2852
البريد الالكتروني :	mohammadbash@aabu.edu.jo
مساعد البحث والتدريس/المشرف/الفاقي (إن وجد):	لا يوجد

2. وصف المساق (Course Description)

This course introduces students to an overview of leadership styles and quality improvement methodology as used in healthcare settings. The course will address issues related to healthcare quality such as overview of key theories in quality management, a discussion of patient-focused measures of quality, quality management tools and assessment, and accreditation in healthcare settings. This opportunity will provide integration between the knowledge, skills and attitudes learned throughout the theory into practice. It focuses on management and leadership concepts, management functions, administrative behaviors, ward management, and patient care delivery systems with ethical and legal concern. Finally, the course will introduce students to quality improvement models such as Lean, Six sigma, and Kaizen models and its application in healthcare settings.

3. بيانات المساق (Course Title)

اسم المساق: Leadership and Health Care Quality	رقم المساق: 1001780
المستوى: ماجستير/سنة ثانية	المتطلب السابق:
وقت المحاضرة: 2-5/ثن	1001710 (Advanced Research Methods)
عدد الساعات الدراسية: 3	الفصل الدراسي: الثاني
	طبيعة المساق: نظري
	العام الجامعي: 2020 /2019

Text Book

Title

Effective Leadership and Management in Nursing.

Author(s)	Sullivan, E.
Publisher	Pearson Practice Hall.
Year	2018
Edition	8 rd
Book Website	NA
Additional text books	<p>Marquis, B & Huston, C. (2017): Leadership Roles and Management Functions in Nursing.</p> <p>Roussel and Swansburg (2016): Management and Leadership for Nurse Administrators. Jones and Partlett Publishers Inc</p> <p>Marquis, B & Huston, C. (2015): Leadership Roles and Management Functions in Nursing. Theory and Application. Lippincott Williams & Wilkins.</p> <p>Harris, N (2015). Nursing Services and Administration. AITBS PUBLISHERS, INDIA.</p> <p>Dash, M. (2015): Ward Management and Administration for Nurses. Health science publisher.</p>

Assessment Policy		
Assessment Type	Remarks	Weight
Presentation (Individual or Group of 1-2)	See Appendix 1	20%
Review paper	See Appendix 2;	20%
Mid-term Exam	On: Week no. 10	20%
Subtotal		60%
Final Exam		40%
Grand Total		100%

Course Objectives: Students after attending this course are expected to:

- Recognize an overview about leadership and management concepts.
- Discuss the development of management thought.
- Recognize the interrelation between the elements of management functions.
- Identify the function of delegation, supervision, and leadership in direction.
- Investigate the importance of power and its forms in managing conflict.

- Describe the integration between staffing and patient care delivery systems.

Illustrate the nurse manager leadership and management functions.

- Recognize the interrelation between performance evaluation, motivation, and development of the nursing personnel.
- Explain how the nurse manger can create a motivating work environment.
- Investigate how the nurse manager initiating and managing change using the different theories and strategies.
- Analyze the various types of records and reports utilized in the clinical field.
- Integrate between the concepts of total quality management and cost.
- Discuss the concept of discipline with employee's problems in the workplace.
- Recognize the role of nursing informatics in health care today.
- Demonstrate the professional growth in the area of nursing management and leadership.

Teaching & Learning Methods

1. Lecturing
2. Questioning
3. Case studies
4. Selected Reading
5. Audio-visual materials

Useful Resources

- Selected readings relevant to each chapter (will be provided before each class by the instructors).

Time table		
Week	Topics	Notes
1	Orientation and introduction to course	
2	Introducing nursing management	
3	Designing organizations	
4	Delivering nursing care	
5	Leading, managing and following.	
6	Initiating and managing change	
7	Managing and improving quality	
8	Thinking critically making decision, solving problem	
9	Communicating effectively	
10	Building and managing team	
11	Handling conflict	
12	Evaluating staff performance	
13	Managing stress and time	
14	Preventing workplace violence and advancing your career	
	Final Exam	

Additional Notes

Attendance Policy

- Students should attend lectures on time; no late attendance will be accepted.
- Two absents are allowed, three absents or more will result in your failure in the course.
- Students who miss the midterm or the final exam are required to bring official excuse within 3 days or they will get zero.

Appendix 1: Presentation (Evaluation Criteria) (20%):

Students individually or in small group 1-3 should provide a presentation about their assigned topic. The course materials will be assigned to students in groups, and they are responsible to bring a research papers and articles about the innovations, trends, issues in health care management and quality, and to summarize these researches on a presentation to the class.

It is the presenter/s responsibility to guide the discussion in the class, which is expected to be accomplished after the tutor finishes his/her part. The tutor then will evaluate the group presentation based on the below criteria:

1= poor, 2= weak, 3= good, 4= very good, 5= excellent.

Student Name &ID: _____

Date:

Title : _____

Evaluator Name:

No	Items	1 Poor	2 Fair	3 Good	4 Very Good	5 Excellent
1	The presenter delivered the material in a clear and structured manner.					
2	The presenter was knowledgeable about the topic and any related issues.					
3	The flow was logical, and the presenter was well organized and prepared.					
4	The presenter answered questions effectively.					
5	The presenter was well organized and prepared.					
6	The presentation was concise and informative.					
7	The presentation contained practical examples and useful techniques that applied to current work.					
8	The visual aids were effective.					
9	Finish on time					
10	Up to date content and research results on the topic are included					
Total						

Appendix 2: Review Paper (Evaluation Criteria) (20%)

Each student and individually should write and submit a review paper on a selected

topic within the scope of quality and management care course. You are to locate

research articles on your pre-approved topic. You are to write a 5 – 10-page summary

the general theme(s) of these articles as it pertains to your topic. A reference sheet,

listing the articles should also be included (this does not count toward your page

limit). The typed summary should adhere to APA format. The paper should be handed

to the tutor no more than the 12th week of the semester.

Grading of Assignment:

The following rubric will be used to assess your literature review. To calculate your grade, take your total points earned and divide by 32 (the total points possible), resulting in a percentage. See the syllabus for the corresponding letter grade.

	Rating				Score
	4	3	2	1	
ASSIGNMENT BASICS					
Articles	Information is gathered from multiple, research-based sources.	Information is gathered from multiple sources.	Information is gathered from a limited number of sources.	Information is gathered from a single source.	
SUMMARY					
Theme	Well organized, demonstrates logical sequencing and structure.	Well organized, but demonstrates illogical sequencing or structure.	Weakly organized with no logical sequencing or structure.	No organization, sequencing, or structure.	
Background/Foundation	Detailed conclusions are reached from the evidence offered.	Conclusions are reached from the evidence offered.	There is some indication of conclusions from the evidence offered.	No conclusions are made from the evidence offered.	
Research Question	Research question(s) are formed through the literature review and clearly stated.	Research question(s) are formed through the literature review.	Research question(s) were not formed but could be formed through the literature review.	Research question(s) were not formed and are not apparent from the literature review.	
Reference Sheet	Information is cited properly and in APA format.	Information is cited properly.	Information is cited, but has errors.	Information is not cited or is cited incorrectly.	
PRESENTATION					
Length	Adheres to 5 – 10 page criteria.	Exceed or does not meet 5 – 10 page criteria by ½ page or less.	Exceed or does not meet 5 – 10 page criteria by ½ to 1 page.	Exceed or does not meet 5 – 10 page criteria by more than 1 page.	
Format	Font, spacing, and APA format are correct.	Font and spacing, font and APA, or spacing and APA are correct.	Font, spacing, or APA format is correct.	Font, spacing, and APAP format are incorrect.	
Grammar	There is 1 or less grammatical error.	There are 2 grammatical errors.	There are 3 grammatical errors.	There are 4 or more grammatical errors.	
TOTAL POINTS					