

Hanan mohammad almomani

Address: Jordan – al Mafraq

Al al-Bayt University, Mafraq, Jordan Department of

Business Management P.O. Box: 130040 Mafraq

25113 +962 2629 7000 Ext: 2607 (Office)

hmomani1980@gmail.com

EDUCATION

ACADEMIC QUALIFICATIONS:

2015 MSc

Master of Business Administration (Distinction, GPA 81.0%), Yarmouk University, Jordan.

Thesis Title: The mediating effect of organizational commitment on the relationship between work life balance and intention to leave .

Advisor: Dr. Hassan Alessa Yarmouk University.

2009 BSc

Business Administration, (Distinction ,GPA 84.0%), Al Bayt University, Mafraq , Jordan.

SKILLS

Computer: Microsoft Office (Power Point, Words, Excels)

Languages: English (fluent), Arabic (native)

Soft skills: Time management, Problem-solving capabilities, Teamwork, Communicative

Leadership, and Ability to work under pressure, Able to deal with highly confidential matters professionally.

EXPERIENCES

Al al-Bayt University

2019 – Present lecturer at the Department of Business Management, Al al-Bayt University, Mafraq, Jordan.

Ministry of health

2012 –2019 head of HR department And Head of human resources development .

2010-2012 head of Public relations department

2009-2010 administrative manager

2005-2009 employee in human resources department

2015-2019 permanent member at Quality assurance Committee

2015-2019 permanent member at Leadership committee

Responsibilities:

- Participate in the development of human resources strategies and policies depending on reliability standards.
- Support the HR department to achieve successful implementation for the strategy.
- Ensure communication and information flow between departments.
- Organize orientation programs for employee in work place And resolve the work-related problems.
- Identify training needs and implementation of training programs in coordination with other departments.
- Seek new directions and ways to improve and grow the organization
- Introduce advise to management and employee to ensure compliance legally with HR laws.
- Responsible for Interpersonal skills development of employee for better career progression.
- Directly responsible for team's performance for the progress of the work.
- Responsible for Business development activities for the organization.
- Responsible for team performance through different motivational activities
- Perform all other duties necessary for the organization to achieve its goals
- responsible for the daily task of running the business, including the design of work schedules for staff.
- Leading, mentoring & monitoring teams for business excellence to achieve organizational goals
- Maintaining the Quality of Training & Assessment
- Manage the incoming calls, emails, visitors, and inquiries. Also, make outbound calls; respond to emails and rescheduling appointments as needed

Training Courses:

- Workshop in Human Resources Management from the Council of Health Accreditation-Amman
- Skills of Communication in the English language from Yarmouk University
- conversation in English language from Yarmouk University
- hospital front office procedures from college of hospitality and tourism.
- Course in Total quality management in the health sector
- **Several courses** as new lecturer in al albayt university by quality and development center

Publications:

- 1 Determinants of the Green Purchase Intention in Jordan: The Moderating Effect of Environmental Concern. Vol, (2021),9(5), 366-371. Int. J Sup. Chain. Mg .Scopus (Elsevier)
- 2 The nexus between Corporate Social Responsibility and Organizational Performance in Jordan: the mediating role of Organizational Commitment and Organizational Citizenship Behavior. 83(July),(2021) 6391 - 6410.Test Engineering and Management .Scopus (Elsevier)
- 3 The Usefulness of Online Learning on Quality of Education During Covid-19 Pandemic: Evidence from Jordanian Universities' Students . (2021). Accepted Int. J. of Business Innovation and Research. Scopus (Elsevier)
- 4 Moderating Effect of Customer Relationship Management on the Relationship between Electronic Marketing and Effectiveness of Integrated Model of Marketing Communication. (2021). Accepted. I Int. J. Business Information Systems. Scopus (Elsevier)
- 5 The Mediating Effect of Organizational Commitment on the Relationship between Work-life Balance and Intention to Leave: Evidence from Working Women in Jordan (2017) , International Business Research h; Vol. 10, No. 6; 2017 ISSN 1913-9004 E-ISSN 1913-9012, Canadian Center of Science and Education